



**PRIVACY NOTICE AND CONSENT FORM  
FOR PERSONAL DATA COLLECTED ON BEHALF OF ESA IN CONNECTION WITH THE “CSG  
INDUSTRY DAYS - 2022” EVENT**

The European Space Agency (herein the “Agency” or “ESA”) is an intergovernmental organisation established by its Convention opened for signature in Paris on 30 May 1975 having its headquarters located at 24 rue du Général Bertrand, CS 30798, 75345 Paris Cedex 07, France.

Protection of Personal Data is of great importance for ESA, which strives to ensure a high level of protection as required by the ESA Framework on Personal Data Protection (herein the “ESA PDP Framework”) which applies in this field. ESA implements appropriate measures to preserve the rights of data subjects, to ensure the processing of personal data for specified and legitimate purposes, in a not excessive manner, as necessary for the purposes for which the personal data were collected or for which they are further processed, in conditions protecting confidentiality, integrity and safety of personal data and generally to implement the principles set forth in the PDP Framework, available at: [http://www.esa.int/About\\_Us/Law\\_at\\_ESA/Highlights\\_of\\_ESA\\_rules\\_and\\_regulations](http://www.esa.int/About_Us/Law_at_ESA/Highlights_of_ESA_rules_and_regulations)

ESA PDP Framework is composed of the following elements:

- the Principles of Personal Data Protection, as adopted by ESA Council Resolution (ESA/C/CCLXVIII/Res.2 (Final)) adopted on 13 June 2017;
- the Rules of Procedure for the Data Protection Supervisory Authority, as adopted by ESA Council Resolution (ESA/C/CCLXVIII/Res.2 (Final)) adopted on 13 June 2017; and
- the Policy on Personal Data Protection adopted by Director General of ESA on 5 February 2018 and effective on 1 March 2018.

This notice is intended to inform you, as data subject, about:

- the identity of the data controller and contact details of ESA Data Protection Officer (“DPO”);
- the type of personal data which is collected and processed;
- the modalities of collection of personal data;
- the purpose of the collection and processing;
- the recipients (if any) to whom the personal data of the data subject shall be disclosed;
- the time-limits for storing the personal data;
- the practical modalities of exercising the rights of the data subject under the ESA PDP Framework.

This notice also enables ESA to obtain your consent relating to the collection and further processing of your personal data, under ESA PDP Framework.

This privacy notice was last updated on: 23/05/2022



**(1) Who is the Data Controller and for which purposes?**

1.1. Your personal data mentioned in point 3 below are collected and further processed to enable your participation in the “CSG Industry Days - 2022” event, the performance of all activities necessary to conduct the above event and all communication in relation to the above event. It is for these purposes only as well as for the purposes mentioned in Article 5 of ESA Policy on Personal Data Protection, ESA is Data Controller.

**ESA does not instruct any third party – including Proximum365 – to conduct any web analytics, profiling or any other processing on ESA’s behalf, other than the purposes mentioned above.**

ESA does not consider your personal data as an asset for sale or for commercial exploitation on behalf of ESA.

- 1.2. Your personal data is also collected and processed by Proximum365, which technically support the above-mentioned event. Proximum365 is subject to an ESA contract.
- Proximum365, as processor, builds and operates the website used to enable the Applicants to participate in the “CSG Industry Days - 2022” event.
- Proximum365 as separate controller: Public information and your company’s activities and your interests, may be recorded independently if you have consented to their processing and to the disclosing of your personal data to ESA

**(2) What are the contact details of ESA Data Protection Officer?**

**Concerning the collection or processing of your Personal Data on ESA’s behalf:** according to ESA PDP Framework, your first point of contact is the ESA Data Protection Officer (“DPO”), who may be contacted at [DPO@esa.int](mailto:DPO@esa.int).

**(3) What kind of personal data about you are collected and further processed?**

As Data Controller, ESA has only authorised the Data Processors, Proximum, Vimeet, OVH to collect and process your name, surname, gender, job function, phone number, professional e-mail, company name for the purpose of inviting you to this event.

ESA and CNES speakers video recordings of the CSG Industry Days presentations may occur where you provide consent (i.e. video recording and microphone muting management are allowed by the Proximum365 website if you opt out) and recordings are used only for the authorised purposes.

You are required not to send the Agency any sensitive information (including information that indicate, directly or indirectly, the personnel’s ethnic origin, political opinions, adhesion to unions, parties etc., health situation, sexual orientation).



#### **(4) To whom might we disclose your personal data?**

Your personal data are collected when you register for the “CSG Industry Days – 2022”.

The Agency may disclose your personal data as shown in this Privacy Notice and stated in the General Terms and Conditions of the “CSG Industry Days – 2022” event, in particular to:

Recipient acting as...	Servers of the recipient are located in:
Proximum365 as controller	As defined at <a href="https://proximum365.com">https://proximum365.com</a> (e.g. the EU)
Proximum365 as ESA processor	Subject to ESA contract (EU or applicable measures for disclosure to territories not having adequate protection comparable to GDPR eg SCC of the EC)
Representatives of ESA Member States involved in the “CSG Industry Days – 2022” event	ESA Member States as per <a href="http://www.esa.int">www.esa.int</a>
ESA on-site contractors involved in the “CSG Industry Days – 2022” event	ESA Member States as per <a href="http://www.esa.int">www.esa.int</a>
OVH as Proximum365 processor	France

#### **(5) For how long are Your personal data retained on ESA’s behalf?**

For the duration of the “CSG Industry Days - 2022” event and the management of the related follow-up activities. ESA may keep your personal data for a duration not exceeding 36 months to keep you apprised of future CSG Industry Days events.

In addition to this purpose, the Agency may use your personal information for any of the purposes mentioned in Article 5 of the Policy on Personal Data Protection.

#### **(6) How can you erase, rectify, complete or amend your personal data?**

The Agency is keen to collect and process accurate personal data and to keep it up to date. You may request the erasure, rectification, completion or amendment of your personal data if, and to the extent that it is inaccurate or incomplete, having regard to the purposes for which they are collected and processed, or if they are processed in violation with the principles referred in ESA PDP Framework.

If you choose to make a request for the erasure of personal data, you understand and agree that the above-mentioned request should be submitted to the ESA DPO, as first point of contact, by sending an email to: [DPO@esa.int](mailto:DPO@esa.int), copy to: [CSG\\_IndustryDays@esa.int](mailto:CSG_IndustryDays@esa.int).

#### **(7) What could you do in case of a data protection incident?**

In case of a data protection incident, contact the ESA DPO by sending an email to: [DPO@esa.int](mailto:DPO@esa.int)

In case you wish to submit a complaint, you are required to comply with the Rules of Procedure of the Supervisory Authority set forth by ESA PDP Framework. You will be required to demonstrate that a data



protection incident occurred in relation to your personal data, following a decision of the Agency or at least to justify serious reasons to believe that such incident occurred.

**(8) *Your consent***

For those cases where your consent was not already obtained by ESA (including by other modalities) and is required under the ESA Framework on Personal Data Protection, by registering for the CSG Industry Days - 2022 event you agree with the collection and further processing of your personal data as outlined in this privacy notice.

**(9) *Unsubscribe***

Should you no longer wish to receive messages from CSG Industry Days, please advise the organiser at: [CSG\\_IndustryDays@esa.int](mailto:CSG_IndustryDays@esa.int)